

E – Tender Notice

The Controller, MAUEB, Pune, invites e tenders from interested agencies registered in Maharashtra for completing process of Common Entrance Test – 2018 for PG and Ph.D- Admission programme 2018-19 Separately.

Tender No.1 Dt. 15/10/2017	E – tender for CET-2018 of PG and Ph.D. Pre and Post Examination work of CET-2018.	1. Downloading e-tenders 15/10/2017.10.01hrs.To 25/10/2017 up to 17.00 hrs. For further details visit website https://adf.maharashtra.etenders.in
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For E- tendering queries contact,

(1) 020-25315555 or email support.gom@nextenders.com

(2) Regarding E- tender for CET-2018 of P.G and Ph.D, CET-2018 Pre and Post Examination work e-tendering process, 020-25510419/519.

Sd/-

The Controller

Maharashtra Agricultural Universities Examination Board,
132/B, MCAER Building, Bhamburada, Bhoasale Nagar,
Pune-411007.

E- TENDER NOTICE

The Controller, Maharashtra Agricultural Universities Examination Board, invites e-tenders from interested agencies registered in Maharashtra for completing process of Common Entrance Test – 2018 for PG and Ph.D for Admission programme 2018-19.

Sr.No.	Name of work CET -2018 PG and Ph.D.-2018	Approximate Estimated cost (Rs.)	Earnest Money Deposit (Rs.)	Solvency Certificates (Rs.)	Cost of Blank Tender Form (Rs.)
1.	a) Pre Exam work b) Post Exam work	13,00,000/-	10,000/-	20,00,000 (Nationalized Bank)	1000/-

Time table for 'E' Tendering

Sr.No.	MAUEB PUNE	Contractor stage	From date & Time	Date time up to	Envelope Remark
1.	To Publish E - tender	-	15.10.2017	15.10.2017	-
2.	-	Downloading E - tenders	15.10.2017 From 10.01hrs	25.10.2017 17.00 hrs	Technical and commercial envelopes
3.	-	Preparation of E - tenders	15.10.2017 From 10.01hrs	25.10.2017 Up to 17.00 hrs	As above
4.	To close sale of online tenders.	-	25.10.2017 17.01hrs	25.10.2017 18.00 hrs	As above
5.	-	Submission of e - tender	25.10.2017 18.01hrs	27.10.2017 10.00 hrs	As above
6.	Opening of Technical envelopes	-	30.10.2017 10.01 hrs	30.10.2017 17.45 hrs	Technical Envelope.
7.	Opening of Commercial envelopes	-	31.10.2017 10.01 hrs.	31.10.2017 17.45 hrs.	Commercial envelopes

1. Both the examinations will be conducted separately. The number of candidates anticipated to appear for PG CET-2018 will be about 15000. Similarly for Ph.D CET-2018 will be about 1000.
2. The interested and qualified agencies shall download e-tenders to participate E – tendering procedure, by using website Portal <https://adf.maharashtra.etenders.in>
<https://www.mcaer.org>

3. The interested agencies shall have enrolment with above website and have digital signature Certificate. In this regard if there are any equerries, they may contact on the telephone number of Nextender (India) Pvt.Ltd. 020-25315555/25315556 (Pune)
4. The agencies will have to pay Rs.1038/- as a downloading charge of e- tenders work directly to Nextender (India) Pvt.Ltd.
5. The interested agencies will have to submit all required documents as mentioned in terms and conditions in tender online from.
6. The offer will be valid for 3 years from the date of opening the tender.
7. The other terms and conditions are available in e – tender form available on the above website.
8. The authority reserves the right to reject any/ all tenders, received without assigning any reason and no explanation can be demanded for the rejection of the offer by the person /firm making tender.
9. The office is not responsible for postal delay (if any)
10. No escalation will be paid.
11. Presence of the agencies or their representatives is essential for tender opening otherwise their tender will not be considered.
12. The date of opening of Technical and commercial envelops is tentative and subject to changes as per date and time finalized by The Controller, MAUEB, Pune.

Controller,
MAUEB, PUNE

Terms and Conditions

1. The Agencies should have experience of more than 5 years in the field of IT in similar business.
2. The Agencies should have experience of providing similar service for more than 5 Government Institutions such as Education/ Examination Boards/ Universities/Service Commission or Examination Conducting Organizations.
3. Agencies should have experience of handling minimum 25,000 applications for complete process of Entrance Test.
4. Agencies should have adequate technical manpower to develop/customize /implement/Support throughout Online and Offline process.
5. Agencies should have adequate technical manpower and infrastructure to do the required scanning and result processing in shortest time.
6. Agencies should be capable of delivering all the required services such as Pre- Exam/ Post –Exam No Sub – Contracting will be allowed.
7. Following Certificates are mandatory.
 - a) Company Registration.
 - b) Shop Act. Licence.
 - c) Company Pan Card.
 - d) CGST and SGST Registration and Clearance.
 - e) CGST and SGST latest paid Challan Copy.
 - f) Provident fund Registration and latest paid Challan Copy.
 - g) Professional Tax Registration and Clearance.
 - h) ISO 9001:2008 Certificate is mandatory.
8. Solvency Certificate of worth Rs.20.00 lakhs from **Nationalized Bank** required to be submitted.
9. The average turnover of the agencies should be minimum Rs.3.00 Cr. for last 3 financial years in similar business. Audit report from CA should be attached.
10. Income tax returns of last three financial years are to be submitted.
11. The Agencies shall have clean legal records and there should be presently no legal case/petition in any of the courts/high courts.
12. All the above claims by the vendor should be supported by authentic documents and Verifiable Certificates.
13. Selection of Vendor will be made purely on the basis of merit, past experience and reputation. As the work to be entrusted is of very sensitive and important nature, merely quoting lower rates will not make the tender eligible for selection.
14. There will be point system for technical bid based on presentation/ criteria which is to be opened on 30.10.2017.

Following work shall be done by the Agencies

Pre Examination Work

1. Monitoring of online Application Forms.
2. Integration with Bank for online fees collection.
3. Preparation of Eligible Candidates list.
4. Generation of Roll Number, Centre Allocation for student.
5. Generation of Online Admit card.
6. Printing of Attendance Sheets with Photo and Signature.
7. Printing of Carbon less OMR Sheets.
8. Other Required Reports and Services.

Post Examination work

1. Onsite Scanning of OMR Sheets.
2. Data Rectification/ Validation of OMR Sheets.
3. Student Absent list.
4. Result Preparation Process.
5. Providing Stream wise Merit List.
6. Issue of online mark sheet.
7. Other Required Reports and Service.

**MAHARASHTRA AGRICULTURAL UNIVERSITIES
EXAMINATION BOARD, PUNE**

MCAER BUILDING, 132/B, BHAMBURDA, BHOSALENAGAR, PUNE-411007.

Sr.No.	Details of Items and work	Rate (Rs.)
1)	Pre Exam work & Post Exam work for 1000 students only.	
2)	<u>Pre Examination Work</u> 1. Monitoring of online Application Forms. 2. Integration with Bank for online fees collection. 3. Preparation of Eligible Candidates list. 4. Generation of Roll Number, Centre Allocation for students. 5. Generation of Online Admit card. 6. Printing of Attendance Sheets with Photo and Signature. 7. Printing of Carbon less OMR Sheets. 8. Other Required Reports and Services.	
3)	<u>Post Examination work</u> 1. Onsite Scanning of OMR Sheets. 2. Data Rectification/ Validation of OMR Sheets. 3. Student Absents list. 4. Result Preparation Process. 5. Providing Stream wise Merit List. 6. Issue of online mark sheet. 7. Other Required Reports and Services.	