

APPENDIX 'C'

PROFORMA FOR CERTIFICATE OF BEING AN AGRICULTURIST

(To be signed by an Officer not below the rank of Naib Tahsildar)

This is to certify that Shri / Smt. _____ (Name of land holder) father / mother, grandfather / grandmother (Paternal side) of Shri / Miss _____ (Name of candidate) of _____ Village _____ Tahsil _____ District holds _____ hectare of land in the capacity as owner and the area of the land held by him/her does not exceed the economic holding as defined in _____ as per the provision in Section _____ of _____ Act* of 19_____. Further certified that his/her main source of income is derived from cultivation of land held by him/her.

Place : _____

Date : _____

Signature :

Name:

SEAL

Designation :

NOTE :

- (1) * Mentioned full name of concern Act here.
- (2) The seal and designation of certifying officer should be legible.
- (3) 'Agriculturist' means a person who owns agricultural land, the area of which does not exceed the economic holding as defined in the Tenancy and Agricultural Land Act of the Revenue Region he/she belongs to.
- (4) In case candidate himself holds land, his name will appear as landholder.

APPENDIX 'D'

Undertaking for Candidates whose proposal of Caste Validity Certificates are pending towards Scheduled Tribe Caste Certificate Scrutiny Committee

I, _____ s/o _____ age____ resident of_____ here by undertakes that, I already applied for the course of _____for the academic year of _____. I state that, I belong to _____ Scheduled Tribe category. My Scheduled Tribe Certificate number is____dated____, which is issued by_____. I state that, I already applied with Scheduled Tribe Certificate Scrutiny Committee at _____ for Tribe Validity Certificate. My application number is____dated_____ which is pending with the Scheduled Tribe Certificate Scrutiny Committee till date. Since I want to take the benefit of Scheduled Tribe reservation for higher education, I hereby undertakes as below:-

- 1) I undertakes that, I read all the provisions of "Maharashtra Scheduled Castes, Scheduled Tribes, De-notified Tribes (*Vimukta Jatis*), Nomadic Tribes, Other Backward Classes and Special Backward Category (Regulation of Issuance and Verification of) Caste Certificate Act, 2000 (Mah.XXIII of 2001) (hereinafter refer as "Act") and Maharashtra Scheduled Tribes (Regulation of Issuance and Verification of) Certificate Rules, 2003 (hereinafter refer as "Rule").
- 2) I undertakes that, in case if my tribe claim will be invalidate by the Scheduled Tribe Certificate Scrutiny Committee_____ as per the provision of Section 10 of the Act, I shall be liable to be debarred from the education institute and my admission will be liable to be cancelled. I under takes that, I am bound to vacate the said reservation seat with immediate effect without any dispute/condition.
- 3) I am very well aware that I am taking the admission on the Scheduled Tribe reservation seat and if my tribe claim will be invalidate by the Scheduled Tribe Certificate Scrutiny Committee, I will surrender/give up all the Scheduled Tribe benefits without any complaint/conditions.

- 4) I further under takes that, in case of invalidation of the tribe claim by the Scheduled Tribe Certificate Scrutiny Committee____, whatever the amount paid by the state government or any other agency by way of scholarship, grant, allowance, or other financial benefits of Schedule Tribes to me, I shall be liable to refund immediately to the government or to the concern authority. I shall not create any dispute / conditions in this regards.
- 5) I hereby solemnly affirm that, in case of invalidation of the tribe claim by the Scheduled Tribe Certificate Scrutiny Committee____, I shall be liable for the penal action as per the Sections 10, 11, and 12 of the Act and any other criminal action that may be taken against me under any penal law or any law for the time being in force.

Hence this undertaking is sign by me without any undue influence, coercion.

Declared this ____day of month of ____ year_____.

Signature of Student.

Name -----

Address -----

Mob./Tel.No. -----

I Shri/Smt.----- hereby undertakes that, I read above undertaking given by my ward. I agree with this undertaking given by him/her. This undertaking is equally applicable and binding to me. Hence undersign without any undue influence, coercion.

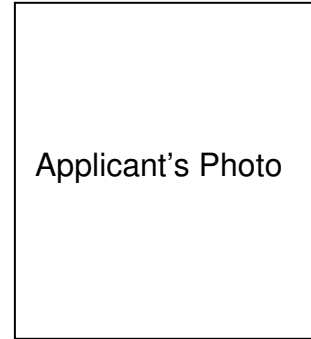
Signature of Parents/Guardian of the Student

Declared this ____day of month of ____ year_____.

Sign and Seal with registration number
of the Executive Magistrate/Notary

APPENDIX 'E'

'Self-Declaration related to uploaded Original documents'



I I Son / Daughter of
aged, Occupation resident of
with UID No..... hereby declare that the information provided
above is true and correct to the best of my personal knowledge, information and
belief. If fully understand the consequences of giving false information. If the
information is found to be false, I shall be liable for prosecution and punishment
under Indian Penal Code and / or any other law applicable thereto.

Place :

Applicant's Signature

Date :

Applicant's Name :

APPENDIX 'F'

'Important Instructions to Candidates '

1. Before filling up the application form candidate shall check the '**Application Flow Chart**' of admission process available on **maha-agriadmission.in** website.
2. Understand properly the admission schedule given at Point No. 19 in the prospectus.
3. Candidate is required to fill up personal and academic information in the online application form which is available on websites **www.mcaer.org** and **maha-agriadmission.in**
4. After filling the application form on the website, the candidate should scan his / her signature, his / her passport-sized photograph and original copies of all the necessary documents and upload them on the website. If a document is scanned in the authorized centres of M/S. KTPL, Pune then a fee of Rs. 5/- will be charged for it. A list of such authorized centres is available on the website - 'maha-agriadmission.in'.
5. The scanned and uploaded documents should be readable; upload the documents only after ensuring this. If the uploaded documents are not readable then they shall not be considered as valid and the responsibility of the same shall completely be with the candidate.
6. The application form fees for the candidates from the Open category and all the candidates from Out of Maharashtra State shall be Rs. 1000/- whereas for candidates from the reserved categories of Maharashtra shall be Rs. 500/-. The said fees shall be paid through Net banking, RTGS, NEFT, Debit Card or Credit Card. Once the application form is filled, the facility of paying such a fee is made available on the website. The said fees are non-refundable.
7. The Candidate should scan and upload Passport size photograph on online application form.
8. Press the submit button after confirming the information in the application form is correct, the original documents are uploaded and admission fee is paid. The candidate should take note that, once the application form is submitted, no changes and corrections will be made in the application form.
9. (a) After publication of the 'Provisional Merit List', every candidate shall check online and confirm whether his/her Name, Category, Marks, Weightages etc. are correct or otherwise.
(b) In case of any discrepancies, the candidate shall send the required certificates /scanned copy as proof within the prescribed time limit by using his/her 'Log in ID' & 'Password'.
10. (a) Every candidate shall peruse the 'Admission List' on the dates as per the time table of admission.
(b) The candidate whose name appears in the Allotment List' shall collect the 'Provisional Allotment Letter' through his/her log in.

11. (a) The candidate who are allotted & has desire to confirm their admission such candidate will have to report in respective collage with allotment letter, original documents & prescribed fees on or before the last date & within time specified on allotment letter.
(b) The admission of such candidate will be confirm by collage authorities only after checking & verifying the original documents.
12. (a) The candidate desiring for admission has to produce all original documents alongwith required fees .
(b) **The candidate eligible to get refund of fees from the State Government is advised not to pay the necessary fees.**
(c) If any candidate desires to refuse his / her admission then he / she should refuse the admission by paying Rs. 200/- online through Debit Card / Credit Card / Net Banking on the website Log-in.
13. (a) If the Candidate **desires to cancel his admission after registration he/she has to submit the request application addressed to the Associate Dean / Principal.**
(b) In such case, the Candidates are advised to collect the fees as per Point 4.18 given in Prospectus and all original documents from respective College/Institute.
14. If the Candidate is hospitalised and can't move to attend the allotted College to take admission/refuse, personally during the scheduled time period. In such case the Candidate shall get and also can refuse his/her admission in his/her absentia if the Candidate authorises the person to take the admission/ refuse. The authorised person is advised to produce provisional allotment letter, medical certificate alongwith all the necessary documents, fees and authority letter while attending the College. Prescribed format of the Authority Letter is given in **Appendix 'O'**. This condition will be also applicable if candidate is admitted in hospital during the spot round.
15. While filling up the online application form the candidate is advised to fill the correct information as per his/her original documents or otherwise his/her provisional allotment letter for admission shall be rejected.
16. The candidate desires to donate his/her body parts after his/her death has to fillup the body parts donation form given in **Appendix 'P'**.
17. **Candidates will not be considered for admission to first year, which will be admitted to direct second year.**
18. Self-Declaration letter in the prescribed format (Appendix 'E') confirming the authenticity of the uploaded original copies is compulsory.

APPENDIX 'G'

Form for filling up the information by the candidate desirous of seeking admission
for Undergraduate Degree Programme regarding the habit of cleanliness and
facilities available at his/her home

1	Name
2	Permanent Residential Address
3	Family information	No. of family members. : No. of members utilising the W/C (Toilet) - :
4	Availability of W/C (Toilet)	Yes <input type="checkbox"/> No <input type="checkbox"/> If the W/C (Toilet) is not available give the specific reason.
5	Habit of Handwash	Before Food- Yes <input type="checkbox"/> No. <input type="checkbox"/> If yes- With Soap <input type="checkbox"/> With Water <input type="checkbox"/> Other <input type="checkbox"/> If Toilet- Yes <input type="checkbox"/> No <input type="checkbox"/> If yes- With Soap <input type="checkbox"/> With Water <input type="checkbox"/> Other <input type="checkbox"/>
6	Undertaking	I have read the appeal made by the Organisation regarding importance of W/C (Toilet) and its day to day use. I will convince all my Family Members regarding importance of W/C (Toilet) manage to construct the W/C (Toilet and manage to construct the W/C (Toilet) within a period of three months (If not available) and I promise that all my family members will use W/C (Toilet) regularly.

Date

Signature

APPENDIX 'H'

'Important Instructions to Associate Dean / Principal'

- (1) The original documents regarding candidate's category, marks, Transfer Certificate / Leaving certificate etc. shall be checked thoroughly by ensuring last date of admission strictly.
- (2)
 - (a) If all the original documents are found to be correct, the name of the candidate shall be registered for admission.
 - (b) Communicate the name of the candidate whose admission is confirmed to KTPL through 'College log in'.
 - (c) **The fees shall not be collected from the eligible Candidates in whose case the said fees is to be refunded by the Government.**
- (3) If the candidate desires to cancel his admission after registration the procedure mentioned in the prospectus at point No.4.18 shall be adopted and immediately upload the information regarding cancellation of admission through college 'log in' and by e-mail to the KTPL.
- (4) If the Candidates fails to produce/submit required document(s) at the time of admission then the Associate Dean/Principal shall reject his/her admission and mention the ground for rejection of admission by using log-in ID and password.
- (5) The Associate Dean/Principal has to update the information regarding admission/rejection and cancellation of the candidate(s) upto a period of continuously five months from the commencement of first round of admission by using log-in ID and password.
- (6) If the Candidate is hospitalised and cant move to attend the allotted College to take admission/refuse, personally during the scheduled time period. In such case if the authorised person produced allotment letter of that Candidate, medical certificate along with all the necessary original documents, fees and authority letter at the time of admission/refusal This condition will be also applicable if candidate is admitted in hospital during the spot round. This condition will be also applicable if candidate is admitted in hospital during the spot round.
- (7) The student desires to donate his/her body parts after his/her death and if body parts donation form is given in Appendix 'P'. College has to mention "Donor of Body Parts" on his/her ID Card.

Appendix 'K'

Name of Institute / College : _____

**Undertaking from the students as per the provisions of anti-ragging
Verdict by the Hon'ble Supreme Court**

I, Mr./Ms. _____ SR/Roll
No. _____ Course _____ Degree programme _____
student of _____ (college name) on this day _____
month _____ year _____ do hereby state on solemn affirmation and
undertake that-

- (1) I have read and understood the directives of the Hon'ble Supreme Court of India on anti-ragging and the measures proposed to be taken in the above reference (available at <http://www.hbti.ac.in>); and
- (2) That I understand the meaning of 'ragging' and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law.
- (3) I have not been found or charged for my involvement in any kind of ragging in past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future; and
- (4) I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the Institute authorities for the purpose from time to time.**

Date:

Signature of Student

I hereby fully endorse the undertaking made by my child/ward.

Signature of Mother/Father and or Guardian

Witness:

Appendix 'L'

Procedure for 'Spot Admission Round' regarding Direct Second Year admission

The '**Spot Admission Round**' will be implemented by following the below mentioned procedure during **06th to 10th June, 2016** in the Spot Admission Process Center for the available vacant seats due to such Candidate who have not reported / registered even after receipt of Provisional Allotment Letter.

The details regarding the category wise **last merit** and up to date category wise vacant positions available during the every earlier admission round will be displayed by **KTPL, Pune** on the website, www.mcaer.org and maha-agriadmission.in on **04th of June, 2016**.

The name of candidate appeared in the **State/University merit list but not admitted during the current academic year for the any degree course are eligible for the 'Spot Admission Round'**. The eligible candidate and Spot Admission Process Center is advised to consider the following points for the '**Spot Admission Round**'.

- (1) Spot admission round will be convened only on Spot Admission Process Center. The spot admission round not convened on non aided colleges. The list of the Colleges whose spot round will be held on Spot Admission Process Center, the details regarding the Spot Admission Process Center is mentioned in Appendix "M".
- (2) The candidates are instructed to observe the **available vacant seats** displayed on the above websites and report personally to the Spot Admission Process Center related to concern College alongwith all necessary original documents and prescribed fees **between 9.00 hrs to 11.30 hrs during 06th to 10th June, 2016**.
- (3) The incharge of Spot Admission Process Center shall prepare the Merit List of reported eligible candidates categorywise **during 9.00 to 11.30 hrs and display the same on the Notice Board**. The KTPL, Pune will be provide suitable facility regarding to prepare the merit list in log-in of Spot Admission Process Center. Separate merit list will be generate for each day. These merit list's will be consider only for concern day.
- (4) After considering the above **merit** list of **eligible candidate**, operate the admission process for the **available vacant seats**. **The Associate Dean / Principal shall note that, the seats reserved for the reserved category shall be filled in from the reserved category candidates only**. If it is noticed that the candidate from the reserved category is not available then as per guidelines given in Appendix 2 'Admission Process' in the Government Resolution of Department of Agriculture, Animal

Husbandry, Dairy Development and Fisheries Department No. मकुवि-२०१०/प्र.क्र.१५५/७अ, dated 20/10/2011 the available vacant seats should be filled in on Merit from the other eligible and reported candidates **on the last day of the 'Spot Admission Round' i.e. 10.06.2016 only. However Spot Admission Process Center must take care not to give any chance to register any grievance/complaint by the candidate from the reserved category under any circumstances that he/she did not get admission on the vacant seat reserved for that reserved category.** For reference the said Government Resolution is placed at **Appendix 'A'**.

- (5) After confirming the selection of the suitable candidate for admission, the admission shall be given to that Candidate and the same shall be reported '**online**' by **operating the website of KTPL, Pune**. The KTPL, Pune is responsible for creating the facility in the **log-in** of the respective Spot Admission Process Center.
- (6) Spot Admission Process Center is hereby informed to operate the Spot Admission Round during **06th to 10th June, 2016** up to **16.30 hrs everyday**.
- (7) Spot Admission Process Center must furnish the information of admitted candidate by email to the **Director (Education), MCAER, Pune and KTPL, Pune** everyday before **17.00 hrs**.
- (8) The Provisional admission allotment letter will be issued to Candidate from Spot Admission Process Center, if selected through the spot round.
- (9) **One representative from the College have to be present at respective Spot Admission Process Center during the spot round schedule. These representatives of Colleges will have to collect necessary documents and fees as per rule from students.**
- (10) The vacant seat(s) created due to cancellation of admission by the candidate or any other reason during spot admission round should be displayed on the website at the same time and day. However it should be made available for admission and filled on the next day. (On the last day of spot admission round the aforesaid point is not applicable)

Appendix 'M'

Admission Process Centerwise College details for Spot Admission Round

Sr. No.	Admission Process Center	Colleges under Admission Process Center
1.	College of Agriculture, Shivajinagar, Pune 411 005.	College of Agriculture, Shivajinagar, Pune 411 005.
		Padmashree Dr. Appasaheb Pawar College of Agriculture, Baramati At.Post. Shardanagar, Tal. Baramati, Dist.Pune 413 115.
		College of Agriculture, Akluj Tal.Malshiras Dist.Solapur-413101.
		Padmabhushan Vasant Dada Patil College of Agriculture, Ambi, Talegaon Dabhade, Tal. Maval Dist. Pune 410506.
		Lokmangal College of Agriculture, At. Post. Wadala, Tal. Uttar Solapur Dist.Solapur 413222.
		College of Agriculture, At. Post.Paniv Tal. Malshiras, Dist.Solapur 413113.
2.	College of Agriculture, Old Pune Benglore Road, Rajaram College Near Shivaji University, Vidyanagar, Kolhapur, Tal. Karveer, Dist. Kolhapur 416004.	College of Agriculture, Old Pune Benglore Road, Rajaram College Near Shivaji University, Vidyanagar, Kolhapur, Tal. Karveer, Dist. Kolhapur 416004.
		Yashwantrao Chavan College of Agriculture, Post Box No.80, Karad, Dist. Satara 415110
		Loknete Mohanrao Kadam College of Agriculture, Sonsal Hingangaon, Tal.Kadegaon Dist.Sangli 415303.
		College of Agriculture, Rajmachi, Tal. Karad Dist. Satara 415 110.
		College of Agriculture, Near Jinti Naka, Pune Road,At Post, Phaltan, Tal.Phaltan, Dist. Satara 415523
		College of Agriculture, At Post. Talsande, Tal. Hatkangale Dist .Kolhapur 416112.
		Sharad College of Agriculture, Jainapur, Tal. Shirol, Dist. Kolhapur 416101.
		Roshanji Shamanji College of Agriculture, Nesari Tal. Gadhinglaj Dist. Kolhapur
3.	College of Agriculture, Parola Road, Dhule 424 104.	College of Agriculture, Parola Road, Dhule 424 104.
		College of Agriculture, Dhule Road, Nandurbar 425 412
		College of Agriculture, Muktainagar, Dist. Jalgaon
		Dr.Ulhas Patil College of Agriculture, Near Dr. Ulhas Patil Medical College, Jalgaon-Bhusawal High Way, Khirdi Shivar, (Via Nashirabad) Jalgaon 425309.
		College of Agriculture, Pujya Saneguruji Vidya Prasarak Mandal, Shahada Dist. Nandurbar 425409.
		College of Agriculture, Jalod Road, Near Railway Crossing, Amalner, Dist.Jalgaon 425 401.
		College of Agriculture, Dondaicha, Tal. Sindkhed, Dist. Dhule 425 408
4.	Mahatma Phule Krishi Vidyapeeth, Rahuri	Punyashlok Ahilyadevi Holkar College of Agriculture, Halgaon Tal. Jamkhed Dist. ahmednagar (At present.....)
		K.K.Wagh College of Agriculture, Saraswatinagar,Mumbai-Agra Road, Panchawati, Nasik 422 003.

Sr. No.	Admission Process Center	Colleges under Admission Process Center
		College of Agriculture, Udoji Maratha Boarding Campus, Gangapur Road, Nasik 422 013. College of Agriculture, Sonai, Tal. Newasa Dist. Ahmednagar 414 105. College of Agriculture, Pravaranagar, Loni, Tal.Rahata, Dist.Ahmednagar
		Shramshakti College of Agriculture , At. Maldad, Tal. Sangamner, Dist.Ahmednagar 422 608 Sadguru College of Agriculture, Mirajgaon, (Near Toll Naka) Tal. Karjat, Dist. Ahmednagar 414 401. College of Agriculture, Malegaon Dist. Nashik 423 603. College of Agriculture, Ghargaon, Tal.Shrigonda Dist. Ahmednagar College of Agriculture, Babhulgaon, Tal. Yevla, Dist.Nashik College of Agriculture, Vadgaon Gupta (Vilad Ghat), Post. MIDC, Dist. Ahmednagar College of Agriculture, Bhanashiwra, Tal. Newasa Dist. Ahmednagar
5.	College of Agriculture, Akola 444 104.	College of Agriculture, Akola 444 104. Dr. Rajendra Gode College of Agriculture, Old Ajisapur Road, Buldana 443001. Shri Samarth College of Agriculture, Deoulgaon Raja, Dist. Buldana 443204. College of Agriculture, Shirla Andhare, Tal. Patur, Dist. Akola Swatantrya Vir Ganpatrao Ingle College of Agriculture, At Post. Jalgaon Jamod, Dist.Buldana 443 402. College of Agriculture, Risod, Dist. Washim Vivekanand College of Agriculture, Vivekanand Nagar (Hiwra Ashram) Tal.Mehkar Dist.Buldana 443 301. College of Agriculture, Amkheda Tal. Malegaon Dist. Washim
6.	Shri Shivaji College of Agriculture, Amravati 444 403.	Shri Shivaji College of Agriculture, Amravati 444 403. College of Agriculture, At Post. Darwaha, Dist. Yavatma 445 202. Shri Sant Shankar Maharaj College of Agriculture, Pimpalkhuta, Dist.Amravati-444709. Late R.G.Deshmukh College of Agriculture, Tiwsa, Dist.Amravati Marotrao Wadafale College of Agriculture, Gurunanak Nagar, Godhani Road, Yavtmal 445 001. College of Agriculture, Umarched, Tal. Umarchaed Dist.Yavatmal College of Agriculture, Konghara, Post. Pimpri, Tal. Kelapur Dist. Yavatmal Sau. Vasudhatai Deshmukh College of Agriculture, Bodana, Tal. Dist. Amravati
7.	College of Agriculture, Nagpur 440 001.	College of Agriculture, Nagpur 440 001. Anand Niketan College of Agriculture, At.Post. Warora Dist.Chandrapur 442 914. Ramkrishna Bajaj College of Agriculture, Pipri Wardha, Dist.Wardha 442001. Smt. Anusayabai Meghe College of Agriculture, Bhugaon, Tal. Dist. Wardha Shri Sevakhau Wakhaye Patil College of Agriculture, Kesalwada Wagh, Tal. Lakhani, Dist.Bhandara Manoharabhai Patel College of Agriculture, Hiratola, Kalimati, Tal. Goregaon, Dist. Gondia 441 801.

Sr. No.	Admission Process Center	Colleges under Admission Process Center
8.	College of Agriculture, At. Sonapur, Gadchiroli 442 605.	College of Agriculture, At. Sonapur, Gadchiroli 442 605. Kevalramji Harde College of Agriculture, Chamorshi, Tal. Chamorshi Dist.Gadchiroli
9.	College of Agriculture, Krishinagar, Parbhani 431 402.	College of Agriculture, Krishinagar, Parbhani 431 402. Late Rajiv Gandhi College of Agriculture, Jintur Road, Parbhani-431 401. College of Agriculture, Pathri, Dist.Parbhni 431 503. College of Agriculture, Seloo, Dist. Parbhani 431 503. Kai. Ambadasrao Warpudkar College of Agriculture, Warpud, Post. Mirkhel, Tal.Dist. Parbhani College of Agriculture, Tondapur Post.Warangaphata Tal.Kalamnuri Dist.Hingoli 431 701. College of Agriculture,(Kharpudi), Post Box No.45, Jalna-431 203.
10.	College of Agriculture, Nanded Road, Latur 413512.	College of Agriculture, Nanded Road, Latur 413 512. College of Agriculture, Naigaon Bazar Tal.Naigaon Dist.Nanded 431 709. Netajee Subhashchandra Bose Agriculture College, Markhel, Tal. Deglur, Dist. Nanded 431717 Vasantrya Naik Gramin College of Agriculture, Nehrunagar, Nagalgaon, Tal.Kandhar Dist.Nanded 431742 College of Agriculture, Mahajan Complex, Nanded Naka, Nanded Road, At.post &Tal.Udgir, Dist.Latur-413517 Aditya College of Agriculture, Telgaon Road, Beed-431122 College of Agriculture, Alani (Gadpati) Tal. Dist. Osmanabad Shri Chhatrapati Shahu, Phule, Ambedkar College of Agriculture, Ashti, Dist. Beed 431122 Sau. K .S. K. alias Kaku College of Agriculture, Mhasoba Phata, Nagar Road, Beed 431122
11.	College of Agriculture, Badnapur Dist.,Jalna 431 203.	College of Agriculture, Badnapur Dist.Jalna 431 203. Dadasaheb Patil College of Agriculture, Dahegaon, Tal. Vaijapur Dist. Aurangabad 423703 S.D.M.V.M's College of Agriculture, Gevrai Tanda, Paithan Road, Aurangabad 431003 CSMSS College of Agriculture, Kanchanwadi, Paithan Road, Tal. & Dist. Aurangabad 431002 MGM College of Agriculture, (Gandheli) Aurangabad C/o. MGM Type Office, MGM Campus, N-6, CIDCO, Aurangabad College of Agriculture, Khandala, Tal. Vaijapur, Dist. Aurangabad 423 703. Dr. Gangadharrao Pathrikar College of Agriculture, Pathri, Tal. Phulambri Dist. Aurangabad 431111
12.	College of Agriculture, At.Post. Ambejogai, Dist. Beed 431 517.	College of Agriculture, At.Post. Ambejogai, Dist. Beed 431 517.
13.	College of Agriculture, Osmanabad Kini, Osmanabad Ter Road, Tal. Dist. Osmanabad.	College of Agriculture, Osmanabad Kini, Osmanabad Ter Road, Tal. Dist. Osmanabad.

Sr. No.	Admission Process Center	Colleges under Admission Process Center
14.	College of Agriculture, Golegaon, Tal. Aundha (Nagnath) Dist. Hingoli	Department of Soil Science and Agriculture Chemistry, Vasantnao Naik Marathwada Krishi Vidyapeeth Campus, Parbhani.
15.	College of Agriculture, At.Post. Dapoli, Dist. Ratnagiri 415712.	All Government / Non aided Agriculture Colleges under Dr. Balasaheb Sawant Konkan Krishi Vidyapeeth, Dapoli

Appendix 'N'

Procedure for 'Spot Admission Round' regarding First Year admission

The '**Spot Admission Round**' will be implemented by following the below mentioned procedure during **27th to 30th June, 2016** in the Spot Admission Process Center for the available vacant seats due to such Candidate who have not reported / registered even after receipt of Provisional Allotment Letter.

The details regarding the category wise **last merit** and up to date category wise vacant positions available during the every earlier admission round will be displayed by **KTPL, Pune** on the website, www.mcaer.org and maha-agriadmission.in on **24th of June, 2016**.

The name of candidate appeared in the **State/University merit list but not admitted during the current academic year for the any degree course are eligible for the 'Spot Admission Round'**. The eligible candidate and Spot Admission Process Center is advised to consider the following points for the '**Spot Admission Round**'.

- (1) Spot admission round will be convened only on Spot Admission Process Center. The spot admission round not convened on non aided colleges. The list of the Colleges whose spot round will be held on Spot Admission Process Center, the details regarding the Spot Admission Process Center is mentioned in Appendix "M".
- (2) The candidates are instructed to observe the **available vacant seats** displayed on the above websites and report personally to the Spot Admission Process Center related to concern College alongwith all necessary original documents and prescribed fees **between 9.00 hrs to 11.30 hrs during 27th to 30th June, 2016**.
- (3) The incharge of Spot Admission Process Center shall prepare the Merit List of reported eligible candidates categorywise **during 9.00 to 11.30 hrs and display the same on the Notice Board**. The KTPL, Pune will be provide suitable facility regarding to prepare the merit list in log-in of Spot Admission Process Center. Separate merit list will be generate for each day. These merit list's will be consider only for concern day.
- (4) After considering the above **merit** list of **eligible candidate**, operate the admission process for the **available vacant seats**. **The Spot Admission Process Center shall note that, the seats reserved for the reserved category shall be filled in from the reserved category candidates only**. If it is noticed that the candidate from the reserved

category is not available then as per guidelines given in Appendix 2 'Admission Process' in the Government Resolution of Department of Agriculture, Animal Husbandry, Dairy Development and Fisheries Department No. मकृवि-२०१०/प्र.क्र.१५५/७अ, dated 20/10/2011 the available vacant seats should be filled in on Merit from the other eligible and reported candidates **on the last day of the 'Spot Admission Round' i.e.30.06.2016 only. However the Spot Admission Process Center must take care not to give any chance to register any grievance/complaint by the candidate from the reserved category under any circumstances that he/she did not get admission on the vacant seat reserved for that reserved category.** For reference the said Government Resolution is placed at Appendix 'A'.

- (5) After confirming the selection of the suitable candidate for admission, the admission shall be given to that Candidate and the same shall be reported '**online**' by operating the **website of KTPL, Pune**. The KTPL, Pune is responsible for creating the facility in the **log-in** of the respective Spot Admission Process Center.
- (6) Spot Admission Process Center is hereby informed to operate the Spot Admission Round during **27th to 30th June, 2016 up to 16.30 hrs everyday.**
- (7) Spot Admission Process Center must furnish the information of admitted candidate by email to the **Director (Education), MCAER, Pune and KTPL, Pune** everyday before **17.00 hrs.**
- (8) The Provisional admission allotment letter will be issued to Candidate from Spot Admission Process Center, if selected through the spot round.
- (9) **One representative from the College have to be present at respective Spot Admission Process Center during the spot round schedule. These representatives of Colleges will have to collect necessary documents and fees as per rule from students.**
- (10) The vacant seat(s) created due to cancellation of admission by the candidate or any other reason during spot admission round should be displayed on the website at the same time and day. However it should be made available for admission and filled on the next day. (On the last day of spot admission round the aforesaid point is not applicable)

Appendix 'O'

AUTHORITY LETTER

I the undersigned Mr./Ms... ..
Application Form No. for Undergraduate admission process for the
year 2017-18, am in receipt of provisional allotment letter for admission
round to be scheduled from to

I would like to bring to your kind information that I am hospitalised since
..... in the
..... (Name and address of
hospital) and unable to attend physically the said admission round in the
..... (Name of college and address).

Therefore authorising Mr./Ms..
who is my to attend for the said allotment round who has
signed before me and having his identity proof too.

The necessary medical certificate and all other documents along-with fees I
have handed over to him.

Requested for permission and kind consideration.

Yours,

(Signature and Name of
authorised person)

(Signature and Name of the
Candidate)

To,

Associate Dean / Principal,

Appendix 'P'

'Body Parts Donation Form'

Name – Mr. /Ms.
..... Application No. hereby voluntarily
declared that I wish to donate my body parts after my death.

Place:

Signature : _____

Date :

Name _____

Form No. _____